

**CITY OF GROVE CITY, OHIO
HIGHER EDUCATION INVESTMENT
COMMITTEE NOTES**

January 06, 2017

Regular Meeting

A meeting of the Higher Education Investment Committee was called to order at 8:00 a.m. Roll was called and the following members were present:

Marjorie Brant

Collin Hopkins

Mike Turner Bill Wise

By Phone: Randy Holt

Absent: John Hampson

Ex-Officio members: Tami Kelly, Clerk of Council

1. Ms. Kelly updated the Committee on the administration of the Fall Semester. She explained that applicants are slow in getting their Transcripts, Service Hours and Residency verification filed. She shared that one student received a full-time scholarship and then dropped all but one class. She has sent that to Mr. Smith, Dir. of Law, to address.

Mr. Holt said he believes that once a recipient is in actual default of their scholarship, we should not accept another application from them. Dr. Wise stated that once the default has been satisfied, new applications from that student should be accepted. *Mr. Turner moved that recipients in default of their Scholarship obligation shall not be eligible until the obligation has been met and they are moved out of default; seconded by Mr. Hopkins. Motion approved. The Committee also agreed to allow Ms. Kelly and Mr. Smith the ability to work with the applicants on fulfilling their obligations.*

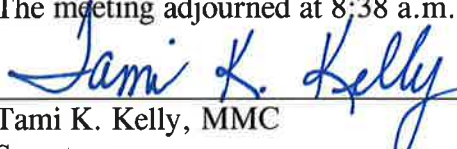
2. Ms. Kelly announced that \$80,000.00 had been approved in the Annual Appropriations Ordinance for funding scholarships in 2017. She also noted that \$100,000.00 was appropriated for a building. She asked how the Committee wanted to split up the \$80,000.00 for the three semesters. *The Committee decided to review each Semester as they come due.* If additional monies are needed later in the year, they would discuss it at that time. Mr. Turner stated that he felt there were sufficient funds in place to work with.

Ms. Kelly updated the Committee on Spring Semester applications. There are 41 applications; 17 part-time and 28 full-time students; 22 are re-applications. *Ms. Brant moved to fund all applications presented; seconded by Mr. Turner. Unanimously approved.*

4. Ms. Kelly then explained that she has received late applications. Two were filed last week and several have e-mailed or called to see if it was too late. Ms. Kelly said she told applicants the deadline passed on December 1st and could not accept their applications unless the Committee waived the deadline. One person requested that the Committee be asked to waive the deadline and accept their application. Mr. Holt said he was inclined to entertain the one, but now that there are others, he doesn't feel the same. Ms. Brant said she feels someone would need a very special/unusual circumstance to waive the deadline. You can't administer the program without adhering to deadlines. Dr. Wise said he would not be inclined to waive the deadlines. *The Committee agreed that Ms. Kelly is to enforce the deadline, unless there are extreme and unusual circumstances – then those can be brought to the Committee for consideration.*

5. Ms. Kelly will notify the applicant of their awarded scholarships, by e-mail.

The meeting adjourned at 8:38 a.m.


Tami K. Kelly, MMC
Secretary


Randy Holt
Chair