

GROVE CITY CIVIL SERVICE COMMISSION MEETING MINUTES

May 21, 2024

Agenda Item A: Call to Order/Roll Call

The meeting was called to order at 3:00 p.m.

Members in Attendance: Marjorie Brant, Chair; Keith Larsen, Member; Ed Fleming, Member and Jennifer Uhrin, Secretary

Others in Attendance: Vikki Stoneking and Bill Vedra

Agenda Item B: Approval of Minutes – Mr. Larsen made a motion to accept the April 16, 2024 meeting minutes as submitted; seconded by Mr. Fleming. Vote Taken – Motion Approved.

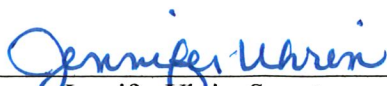
Agenda Item C: New Items

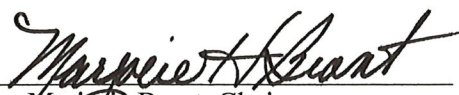
1. **City of Grove City** - Ms. Liz Reed prepared these lists.
 - a. **Human Resources Division Chief** – Mr. Fleming made a motion to accept the list as submitted; seconded by Mr. Larsen. Mr. Vedra reported this was a new position approved by City Council in February. Ms. Stoneking noted that 35 applications were received, and applicants were required to achieve a score of 70% or higher to be on the list. Vote Taken – Motion Approved.
 - b. **Police – Support Services Bureau Analyst** – Mr. Larsen made a motion to accept the list as submitted; seconded by Mr. Fleming. Ms. Stoneking reported receiving 33 applications. Mr. Vedra stated that this is a civilian position within the Division of Police. Vote Taken – Motion Approved.
 - c. **Building - Property Maintenance Inspector** – Mr. Fleming made a motion to accept the list as submitted; seconded by Mr. Larsen. Mr. Vedra reported that this was an internal posting. Vote Taken – Motion Approved.
 - d. **Service – Facility Maintenance Aquatics** - Mr. Larsen made a motion to accept the list as submitted; seconded by Mr. Fleming. Mr. Vedra reported that this is a new position that would work at the Big Splash, but would perform other service technician duties during the off-season. Vote Taken – Motion approved.
 - e. **Building Plans Examiner** – Mr. Fleming made a motion to add this item to the agenda seconded by Mr. Larsen. Vote Taken – Motion Approved. Mr. Fleming made a motion to accept the list as submitted; seconded by Mr. Larsen. Mr. Vedra reported that this was an internal posting and the employee listed is a state certified plans examiner. Vote Taken – Motion Approved.

Agenda Item D: Open Discussion – Reviewed next meeting date, which is June 18, 2024. Mr. Larsen is not available on this date.

Agenda Item E Adjourn

The meeting was adjourned by unanimous consent at 3:16 p.m.


Jennifer Uhrin, Secretary


Marjorie Brant, Chair