

# GROVE CITY CIVIL SERVICE COMMISSION MEETING MINUTES

**July 16, 2024**

**Agenda Item A: Call to Order/Roll Call**

The meeting was called to order at 3:01 p.m.

Members in Attendance: Marjorie Brant, Chair; Ed Fleming, Member, and Keith Larsen, Member

Others in Attendance: Vikki Stoneking (Acting Secretary), Kim Hettinger and Stephen Smith

Ms. Stoneking introduced the City's new Human Resource Division Chief, Kimberly Hettinger

**Agenda Item B: Approval of Minutes** – Chair Brant made a motion to accept the June 18, 2024 meeting minutes as submitted; seconded by Mr. Larsen. Vote Taken – Motion Approved.

**Agenda Item C: New Items**

1. **City of Grove City** - Ms. Liz Reed prepared the following lists:

- a. **Service Technician – Street Maintenance** – Mr. Fleming made a motion to accept the list as presented; seconded by Mr. Larsen. Reviewed the list. Vote Taken – Motion Approved.
- b. **Service Technician – Electric** – Mr. Larsen made a motion to accept the list as presented; seconded by Mr. Fleming. Reviewed the list. Vote Taken – Motion Approved.
- c. **Service Technician – Park Maintenance** – Mr. Fleming made a motion to accept the list as presented; seconded by Mr. Larsen. Reviewed the list. Vote Taken – Motion Approved.
- d. **Parks and Recreation Administrative Secretary I** - Mr. Larsen made a motion to accept the list as presented; seconded by Mr. Fleming. Reviewed the list. Vote Taken – Motion Approved.
- e. **9-1-1 Public Safety Communication Dispatcher** – This list was not ready and therefore postponed to the August 20, 2024 meeting.

**Agenda Item D: Open Discussion** – Reviewed next meeting date, which is August 20, 2024. All members are available.

**Agenda Item E: Adjourn**

The meeting was adjourned by unanimous consent at 3:16 p.m.

  
Vikki Stoneking, Acting Secretary

  
Marjorie Brant, Chair