

# GROVE CITY CIVIL SERVICE COMMISSION MEETING MINUTES

**October 15, 2024**

## **Agenda Item A: Call to Order/Roll Call**

The meeting was called to order at 3:00 p.m.

Members in Attendance: Marjorie Brant, Chair; Ed Fleming, Member, and Jennifer Uhrin, Secretary

Members Absent: Keith Larsen

Others in Attendance: Kim Hettinger and Bill Vedra

**Agenda Item B: Approval of Minutes** – Chair Brant made a motion to accept the September 17, 2024 meeting minutes as submitted; seconded by Mr. Fleming. Vote Taken – Motion Approved.

## **Agenda Item C: New Items**

### **1. City of Grove City**

- a. Administration Administrative Secretary 1** – Chair Brant made a motion to approve the list as submitted; seconded by Mr. Fleming. Briefly discussed the list. Ms. Hettinger reported receiving 109 applications for this position with the top twelve candidates appearing on the list. Vote Taken – Motion Approved.
- b. Parks and Recreation Coordinator – Special Event Supervisor** – Chair Brant made a motion to approve the list as submitted; seconded by Mr. Fleming. Briefly discussed the list. Ms. Hettinger reported that this is the second posting for this position and 18 applications were received, but only the four on the list passed the criteria. Vote Taken – Motion Approved.

**Agenda Item D: Open Discussion** – the next regular meeting is scheduled for November 19, 2024.

## **Agenda Item D: Adjourn**

The meeting was adjourned by unanimous consent at 3:10 p.m.

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Jennifer Uhrin, Secretary

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Marjorie Brant, Chair