

# GROVE CITY CIVIL SERVICE COMMISSION MEETING MINUTES

November 19, 2024

## **Agenda Item A: Call to Order/Roll Call**

The meeting was called to order at 3:06 p.m.

Members in Attendance: Marjorie Brant, Chair; Keith Larsen, Member, and Jennifer Uhrin, Secretary

Members Absent: Ed Fleming

Others in Attendance: Kim Hettinger and Bill Vedra

**Agenda Item B: Approval of Minutes** – Chair Brant made a motion to accept the October 15, 2024 meeting minutes as submitted; seconded by Mr. Larsen. Vote Taken – Motion Approved.

## **Agenda Item C: New Items**

1. **City of Grove City** – Ms. Liz Reed with Optimal Testing Solutions prepared these lists. Ms. Hettinger noted that all three lists were from internal postings and each list represented every individual that applied for that specific position.
  - a. **Parks and Recreation Coordinator – P.A.R.K. and Youth Programing** – Chair Brant made a motion to approve the list as submitted; seconded by Mr. Larsen. Briefly discussed the list. Vote Taken – Motion Approved.
  - b. **Parks and Recreation Supervisor – P.A.R.K. and Youth Programing** – Chair Brant made a motion to approve the list as submitted; seconded by Mr. Larsen. Briefly discussed the list. Vote Taken – Motion Approved.
  - c. **Parks and Recreation Administrative Secretary I** – Chair Brant made a motion to approve the list as submitted; seconded by Mr. Larsen. Briefly discussed the list. Vote Taken – Motion Approved.

**Agenda Item D: Open Discussion** – The next regular meeting is scheduled for December 17, 2024. Chair Brant is not available. Ms. Uhrin will reach out to Mr. Fleming to confirm availability.

## **Agenda Item D: Adjourn**

The meeting was adjourned by unanimous consent at 3:13 p.m.

  
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Jennifer Uhrin, Secretary

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Marjorie Brant, Chair

  
  
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Keith Larsen