

GROVE CITY HISTORICAL AND CULTURAL ARTS COMMISSION MEETING MINUTES

December 12, 2024

Agenda Item A: Call to Order/Roll Call

Chair Andrews called the meeting to order at 9:02 a.m.

Proper public notice has been given.

Members in Attendance: CJ Andrews, Chair; Janet Shailer, Vice Chair; John Maxson, Member; Chloe Dickson, Member; Linda Hall, Member; and Rob Stroup, Member.

Members Absent: Lisa Napier-Garcia. Chair Andrews made a motion to excuse Ms. Napier-Garcia's absence; seconded by Ms. Dickson. Vote Taken – Motion Approved.

Others in Attendance: Kelly Sutherland

Agenda Item B: Moment of Silence and Pledge of Allegiance

Agenda Item C: Approval of Minutes

Reviewed minutes from the November 14, 2024 regular meeting. Chair Andrews made a motion to approve the minutes as submitted; seconded by Ms. Hall. Vote Taken - Motion Approved.

Agenda Item D: New Items:

1. **Finance Report** – Reviewed the Finance Report distributed by Ms. Sutherland. Chair Andrews made a motion to accept the Finance Report as submitted, seconded by Ms. Dickson. Vote Taken – Motion Approved.
2. **Proposed Expenditures** – Discussed request for reimbursement received from the Little Theater Off Broadway for costs associated with the free production of "*A Christmas Carol*" performed as part of the City's Christmas celebration weekend. The total reimbursement requested is \$619. Approximately 120 people attended and \$62 was received in donations. Chair Andrews made a motion to accept request as submitted; seconded by Vice Chair Shailer. Vote Taken – Motion Approved.

Chair Andrews suggested creating a line item in the 2025 budget for free community performances in the amount of \$1,000. Discussed a possible grant program to help LTOB, SWFCHS, library, other non-profits, etc. Broadly compared it to the City's current marketing grant program as far as potential processes and procedures. Ms. Dickson offered assistance as she recently completed a grant class. Discussion to be continued at the January meeting.

3. **Museum Update** – Ms. Sutherland reported that the museum was decorated for Christmas and 250 letters from Santa had been mailed. Vice Chair Shailer, Mr. Maxson and Mr. Stroup all mentioned how pleased they are with the museum staff.
4. **SWFCHS Update** – Mr. Maxson reported a small turnout to the "Christmas at the Village" event and the Society is working on ideas to better communicate events to the public. The Society is starting to receive on-line donations. Ms. Sutherland reported the good news that the new event supervisor was starting shortly and along with her staff will work on increasing

attendance. Ms. Dickson offered the library as a location for guest speakers. However, due to budget cuts, the library cannot pay for speakers, but is still happy to host.

5. **LTOB Update** – No update at this time.
6. **Columbus Running Club Mural** – Ms. Sutherland reported an informal mural request from Mayor Stage to be located on the side of the old Fifth Third Bank building, currently home to the Columbus Running Club retail store. A formal application is being prepared and will be presented soon.
7. **Update from Janet Shailer** –
 - a. Barb Howison, founding member of the Society and seven-year member of the Historical and Cultural Arts Commission (2015-2022) passed recently and will be greatly missed. A copy of her obituary is attached.
 - b. Civil War documents have been framed and currently reside at the museum.
 - c. Southwest Pioneers newsletter will be sent in early January.
 - d. Cheryl Grossman interview is complete.
 - e. Russell Haskins will begin taping the upstairs of the Grant-Sawyer Home soon.
 - f. World Heritage Site – Newark Earthworks - will open to the public in 2025.
8. **Word of Appreciation for Outgoing Commission Member** – Commission members expressed their appreciation to Mr. Stroup for his service to the Commission for the last three years.
9. **2024 Commission Goals Wrap up** - Briefly reviewed, to be finalized in January. Ms. Sutherland is working on the annual report.
10. **2025 Commission Goals Kick Off** - Briefly reviewed, to be finalized in January.
11. **Proposed Commission Projects** – Ms. Sutherland will be proposing a new committee to begin working on America 250-Ohio.
12. **Active/Approved Commission Projects** – No update at this time.
13. **Active Community Projects** – No update at this time.

Agenda Item E: Open Discussion – Next meeting is January 9, 2025

The meeting adjourned by unanimous consent at 10:04 a.m.

Jennifer Uhrin, Secretary

CJ Andrews, Chair