GROVE CITY CIVIL SERVICE COMMISSION
MEETING MINUTES

February 18, 2025

Agenda Item A: Call to Order/Roll Call
The meeting was called to order at 3:02 p.m.

Members in Attendance: Marjorie Brant, Chair; Ed Fleming, Member; Keith Larsen, Member; and Jennifer Uhrin, Secretary

Others in Attendance: Kim Hettinger, and Olivia Piper

Agenda Item B: Approval of Minutes – Mr. Fleming made a motion to accept the January 21, 2025, meeting minutes as submitted; seconded by Mr. Larsen. Vote Taken – Motion Approved.

Agenda Item C: New Items

1. **City of Grove City –** Ms. Liz Reed with Optimal Testing Solutions prepared the following list.

    a. **Service Technician – Electric –** Mr. Larsen made a motion to accept the list as presented; seconded by Mr. Fleming. Reviewed the list and briefly discussed the job duties of the position. Ms. Hettinger reported that 10 applications were received, but only seven passed the training and experience portion to move on to the physical exam and only six passed the physical exam resulting in the current list. Vote Taken – Motion Approved.

Agenda Item D: Open Discussion

a. **Meeting Date Change** – Brief discussion/reminder that beginning March 17, 2025, at 9:00 a.m. the Civil Service Commission will hold meetings on the third Monday of each month at 9:00 a.m.

b. **Proposed changes to City Code Chapter 155** – Ms. Hettinger reported that she is working on amending Chapter 155 of the City Code to increase the number of applicants allowed on a promotional list from three to five for both law enforcement and non-law enforcement positions. Mr. Fleming asked if this was a solution to a problem. Ms. Hettinger responded that the increase allows for a larger pool of candidates to be considered for promotion. Mr. Larsen expressed concern that this may affect morale if the number one candidate goes through the steps to be number one but is not chosen. Ms. Hettinger stated that while some cities are still at three, many are moving away from Civil Service all together. Additionally, she has verified that this requested change does not affect the FOP contract. Chair Brant noted that the Commission has no standing or say on this subject. Mr. Larsen and Mr. Fleming agreed, and all appreciated the heads up.

Agenda Item E: Adjourn - The meeting was adjourned by unanimous consent at 3:22 p.m.

Jennifer Uhrin, Secretary

Marjorie Brant, Chair