

GROVE CITY CIVIL SERVICE COMMISSION MEETING MINUTES

August 18, 2025

Agenda Item A: Call to Order/Roll Call

The meeting was called to order at 9:04 a.m.

Members in Attendance: Marjorie Brant, Chair; Keith Larsen, Member; Ed Fleming, Member and Jennifer Uhrin, Secretary

Others in Attendance: Kim Hettinger and Bill Vedra

Agenda Item B: Approval of Minutes – Chair Brant made a motion to accept the July 21, 2025 meeting minutes as submitted; seconded by Mr. Larsen. Vote Taken – Motion Approved.

Agenda Item C: New Items

1. **City of Grove City** – Ms. Liz Reed with Optimal Testing Solutions prepared the following lists:
 - a. **Service Technician – Parks Maintenance** – Chair Brant made a motion to accept the list as presented; seconded by Mr. Larsen. Reviewed list. Ms. Hettinger reported receiving thirty-one applications with seventeen of those applicants passing the physical portion. Vote Taken – Motion Approved.
 - b. **Service – Facility Housekeeping Technician** – Mr. Fleming made a motion to accept the list as presented; seconded by Mr. Larsen. Reviewed list. Ms. Hettinger reported receiving thirty-one applications for this position as well. However, there is no physical examination requirement for this position. Vote Taken – Motion Approved.

Agenda Item D: Open Discussion

The next meeting is scheduled for September 15, 2025 at 9:00 a.m. Ms. Hettinger noted there should be seven lists from the City to review at the September meeting.

Agenda Item E: Adjourn - The meeting adjourned by unanimous consent at 9:11 a.m.

Jennifer Uhrin, Secretary

Marjorie Brant, Chair