

GROVE CITY CIVIL SERVICE COMMISSION MEETING MINUTES

February 17, 2026

Agenda Item A: Call to Order/Roll Call

The meeting was called to order at 9:00 a.m.

Members in Attendance: Marjorie Brant, Chair; Keith Larsen, Member and Jennifer Uhrin, Secretary

Members Absent: Ed Fleming

Others in Attendance: Kim Hettinger, and Bill Vedra

Agenda Item B: Approval of Minutes – Chair Brant made a motion to accept the January 20, 2026 meeting minutes as submitted; seconded by Mr. Larsen. Vote Taken – Motion Approved.

Agenda Item C: New Items

1. **City of Grove City** – The following lists were prepared by Ms. Liz Reed with Optimal Testing Solutions:
 - a. **Environmental and Natural Resources Supervisor – Parks and Recreation** – Chair Brant made a motion to accept the list as presented; seconded by Mr. Larsen. Reviewed list. Ms. Hettinger reported receiving 26 applications. Briefly discussed job duties. Vote Taken – Motion Approved.
 - b. **Adaptive and Strategic Programs Specialist** - Chair Brant made a motion to accept the list as presented; seconded by Mr. Larsen. Reviewed list. Ms. Hettinger reported receiving 35 applications. Vote Taken – Motion Approved.
 - c. **Business Operations Supervisor** – Chair Brant made a motion to accept the list as presented; seconded by Mr. Larsen. Reviewed list. Ms. Hettinger reported receiving 18 applications. Vote Taken – Motion Approved.

Agenda Item D: Open Discussion – Next meeting is scheduled for Monday, March 16, 2026, but a request was made to move this to March 20, 2026 to accommodate police and service technician testing. Request approved. Meeting will be held on Friday, March 20, 2026 at 9:00 a.m.

Agenda Item E: Adjourn - The meeting adjourned by unanimous consent at 9:18 a.m.

Jennifer Uhrin, Secretary

Marjorie Brant, Chair