



MEETING MINUTES

Planning Commission

ORGANIZATIONAL MEETING

March 24, 2026 – City Council Chambers

The meeting was called to order at 1:30 p.m.

Roll was taken, and the following members were present: Mr. Chris Roach, Ms. Kim Wemlinger, Vice-Chair Michael Farnsworth, and Mr. Larry Titus. Chair Julie Oyster was absent. Staff members present included Kyle Rauch, Development Director; Kim Shields, Community Development Manager; Dash Logan, Senior Planner; Terry Barr, Development Planner; Jesse Shamp FBT Gibbons.

Organizational Items:

Mr Jesse Shamp, FBT Gibbons, presented an annual training on the roles and responsibilities of Planning Commission.

Following the presentation, there was discussion on proposed amendments to the Planning Commission bylaws. Kimberly Shields, Community Development Manager, highlighted the proposed amendments which included amending section VII(M) to clarify that approval from the majority of Planning Commission members (3 members) is required for a motion to be approved. Minor amendments were also proposed to section VI to reflect city departments instead of specific positions, and section VII (H) to specify that unless otherwise modified by the chair, representative comments will be limited to five minutes in length.

Mr. Titus made a motion to amend the bylaws as presented.

Mr. Farnsworth seconded the motion, and the motion was approved 4-0.

There being no additional discussion, Vice Chair Farnsworth adjourned the meeting at 2:10 p.m.

Kim Shields, Community Development Manager

Julie Oyster, Chair